Executive Board Minutes
March 14, 2012

<table>
<thead>
<tr>
<th>Officers Present</th>
<th>Delegates Present</th>
<th>Delegates Not Present</th>
<th>Centralina Staff</th>
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</thead>
<tbody>
<tr>
<td>Martha Sue Hall, Chairperson</td>
<td>Jarvis Woodburn</td>
<td>Houston Pratt</td>
<td>Jim Prosser</td>
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<td>Michael Johnson, Vice-Chairman</td>
<td>Lloyd Austin</td>
<td>Ken Robertson</td>
<td>Barbie Blackwell</td>
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<td>George Arena, Treasurer</td>
<td>Scott Clark</td>
<td>Jennifer Roberts</td>
<td>Mike Manis</td>
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<td></td>
<td>Devin Rhyne</td>
<td>Joe Carpenter</td>
<td>Michelle Nance</td>
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<td></td>
<td>Rick Burleson</td>
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<td>Gayla Woody</td>
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<td></td>
<td>Lindsey Dunevant</td>
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<td>Vicki Bott</td>
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<td></td>
<td>Patsy Kinsey</td>
<td></td>
<td>Venecia Rock White</td>
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<td></td>
<td>Charles Seaford</td>
<td></td>
<td>Tonya Frye</td>
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<td></td>
<td>Jim Simpson</td>
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<td>Steve Meckler – CCOG Legal Counsel</td>
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<td>Bill McNair—guest</td>
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<td>Jill Schultz – guest</td>
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Open and Welcome:
Chairperson Hall called the meeting to order at 6:30 p.m. The Clerk to the Board verified and the CCOG Legal Counsel confirmed a quorum was present.

Chairperson Hall recognized and welcomed Jerry Simpson, Chairman of the Union County Board of Commissioners, as the CCOG representative from Union County. Chairperson Hall also recognized Michelle Nance, the former Planning Director of the City of Gastonia, as the new CCOG Planning Director.

1. Amendments to the Agenda:
There were two amendments to the agenda.
   - Centralina is recommending an amendment to the CCOG bylaws changing the check amount that requires the signatures of the chairperson or the treasurer.
   - Update on the Employee Compensation.

The CCOG Attorney suggested tabling the CCOG bylaw revisions until the April 11, 2012 meeting. The COG Attorney and the Finance Director will ensure that the revisions align with the state’s Fiscal Control Act.

2. Approval of Executive Board Consent Agenda Items:
The following items were approved on the consent agenda:

   1. Executive Board Minutes for January 11, 2012
   2. Report of Service Agreements

Lloyd Austin made the motion to accept and approve all items on the consent agenda as presented. Patsy Kinsey seconded the motion. The motion was approved.
3. **Centralina Bylaw Amendment—Article X: Finance:**

   The Executive Director noted that Centralina recently went through a LEAN process to improve procedures and help CCOG reduce its own cost of government. CCOG improved a number of procedures for saving staff time and reducing costs that included a potential change in the CCOG bylaws regarding signatures. The CCOG Attorney also reviewed the changes and recommended that CCOG incorporate the requirements for the state’s Fiscal Control Act in the bylaws.

   The Executive Director recommended tabling the amendment until the April meeting which would allow CCOG staff time to incorporate the law requirement set forth by the Fiscal Control Act. The Executive Board approved to a motion to table the amendment until its next meeting on April 11, 2012.

4. **Amendment to the Centralina COG FY 2011-12 Annual Operating Budget Ordinance:**

   Tonya Frye, Finance Director, presented an amendment to the CCOG’s Annual Operating Budget Ordinance for fiscal year 2011-2012. Ms. Frye stated that the CCOG has revised its budget to align expenditures with the current activity of the organization. CCOG has received several grants, including the Mobility Management, HUD Sustainable Communities, and the Mountains to Sea grants. There were budget adjustments in the Area Agency on Aging and the Workforce Development programs that reflected actual activity in revenues and expenditures.

   Ms. Frye recommended that the Executive Board approve an amendment to the CCOG’s Annual Operating Budget Ordinance in the amount of $1,744,438, for a total budget of $6,904,970.

   Lindsey Dunevant made the motion to approve the amendment to the CCOG’s Annual Operating Budget Ordinance in the amount of $1,744,438 for a total budget of $6,904,970. Patsy Kinsey seconded the motion. The motion was approved.

5. **Appointment of the Centralina Economic Development Commission Board:**

   Mike Manis, Community and Economic Development Director, presented the recommendations for appointments to serve a three-year term of the 2012-2015 CEDC Board. The Centralina Economic Development Commission (CEDC) was formed to serve as the local federally designated Economic Development District (EDD) for the nine-county region, maintaining eligibility for grants from EDA and other federal and state sources.

   The CEDC Board has 31 available seats, of which 18 are now currently open for appointments. Out of the 21 seats that are available, 6 are confirmed for the 2011-2013 terms, with an additional three seats held and nine vacancies that will be addressed at a later date.

   Charles Seaford made the motion to approve the recommended members to the Centralina Economic Development Commission Board for 2012-2015, a three-year term of service. George Arena seconded the motion. The motion was approved.

6. **Employee Compensation:**

   Veneca White noted since the last Executive Board meeting on January 11, 2012, Centralina COG has received information from all of the North Carolina Regional COGs and jurisdictions within the region indicating whether or not they provided salary adjustments to their employees over a three-year-period. As a result, CCOG found that many of the Regional COGs were giving their employees longevity pay, and many of the jurisdictions were not giving out merit adjustments. However, many of the jurisdictions were giving a cost-of-living increase to their employees.
7. **Comments from the Executive Board:**
   There were no comments from the Executive Board.

8. **Comments from the Chairperson:**
   Chairperson Hall gave a brief update on her visit to the Town of Rockwell. Chairperson Hall met with Council members encouraging them to reconsider withdrawing the town’s membership from CCOG. Chairperson Hall requested the CCOG Attorney to send notification outlining the requirements stated in the CCOG bylaws for withdrawing membership from CCOG.

   The Chairperson invited Executive Board members to participate in a conference call on Thursday, March 29, 2012, at 3:30 p.m. to hear from an official in another region in the nation that has been involved in regional planning. She also asked the members to schedule the second and fourth Thursday of each month on their calendars for conference calls with other elected officials across the nation that have experienced regional planning efforts.

9. **Comments from the Executive Director:**
   The Executive Director noted that several members from the Executive Board participated in a work session at 4 p.m. to provide feedback on the CONNECT Our Future tools that will be used for presentations to boards of local governments.

   The Executive Director also noted that the grant supports a bi-state regional collaborative effort to develop a planning framework and strategies as well as the relationships and systems in the region for growing the economy and jobs, controlling the cost of government and improving the quality of life.

10. **Adjournment:**
    Being that no further business was to be discussed, the Chairperson adjourned the meeting at 8:30 p.m.